REVIEWER GUIDE TO CSR eCD

Step 1 – RETRIEVING THE eCD USING THE LINK PROVIDED IN THE IAR "MEETING MATERIALS"

1) Login to your Commons account
2) Click on "Internet Assisted Review" in the blue navigation bar at the top
3) Click on "Meeting Materials"
4) Open the file where the link to the eCD is available.
5) A new screen will open, similar to Figure 1 below.
6) Follow the common downloading procedure for your computer
7) Save the file in the folder you want to keep materials related to the review meeting
8) The amount of time required to download the file is dependent on the connectivity available where you are attempting to download the file. Using a typical home Internet connection with excellent signal, the download of a 222MB zip file takes around five minutes. The same file if downloaded from a hotel room takes 25 minutes.
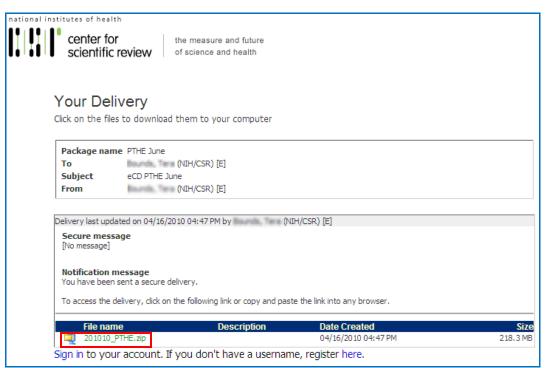

Figure 1 – Delivery screen listing a zip file containing an eCD